

Log Number: _____

HONOLULU FIRE DEPARTMENT
City and County of Honolulu

ASSEMBLY PERMIT APPLICATION

Permit Fee: \$200 (Annual)

Date: _____

Business Name: _____

Address: _____

Telephone Number: _____ Tax Map Key: _____

Applicant's Name: _____

Applicant's Address: _____

New

Renewal

Building Permit Number: _____

Plans and Specifications Submitted?

Yes

No

A permit is required for each place of assembly with an occupant load of 300 or more persons, such as restaurants, nightclubs, and dancing and drinking establishments. The permit shall be posted in a conspicuous location on the premises. (Section 20.1.1.1, as amended)

Submit two copies of the establishment's floor plan indicating the square footage (gross); the seating arrangement(s), if more than one seating configuration is used; occupant load; aisle widths; exits and access ways to exits, and compliance with other fire code requirements in accordance with Chapter 20 Occupancy Fire Safety. See also amended Section 1.12.8. (Section 20.1.1.1, as amended)

Applicant's Signature: _____

Make your check or money order payable to the City and County of Honolulu and mail the completed application and permit fee to:

Honolulu Fire Department
Fire Prevention Bureau
636 South Street
Honolulu, Hawaii 96813-5007

This application shall not be construed as an authority to violate, cancel, or set aside any of the provisions of the Fire Code of the City and County of Honolulu or substitute for any license required by law.

Rev: September 2021